



RPS FOUNDATION
GRANT APPLICATION FORM

The Richfield Public Schools Foundation (RPS Foundation) is an alumni and community committee, a non-profit, 501(c) 3 charity established in 1997. The RPS Foundation Committee acquires and distributes funds for programs, services, and activities that enrich the educational experience of our students and expand the knowledge and skills of teachers, parents and others that help students learn.

Funds to support mini-grants are distributed on an annual or semi-annual basis, in accordance with a grant schedule determined by the RPS Foundation Committee. While there are no minimum or maximum fund request limits, grants have traditionally ranged from less than \$200 to \$1,500. The foundation does not fund food or the cost of a substitute teacher.

Please submit mini-grant applications to the Richfield Public Schools Foundation, P.O. Box 23462, Richfield, MN 55423. Teachers, administrators, students, parents, citizens and other civic, governmental or non-profit community organizations may submit applications. Any questions regarding the mini-grant application form may be directed to ktoensing@comcast.net

1. Individual(s) or group(s) submitting this mini-grant application:

2. Name, mailing address, and daytime phone number of primary contact person:

3. Amount of mini-grant request: \$

4. Brief description of the proposed program or activity, including objectives, anticipated outcomes or benefits, and how the mini-grant funds would be used (Note: RPS Foundation resources will not be appropriated for school district employee salaries or stipends, the purchase of textbooks for the regular curriculum, operational supplies, or other purchases that are already accommodated within the school district's regular operating budget.)

(OVER)

5. How will you evaluate whether the objectives have been accomplished?

6. How is the proposal consistent with one or more of the RPS Foundation Committee's funding priorities, as described below:
 - A. Programs and activities that enable students to learn at greater depth and to apply what they have learned, including after school and summer enrichment classes, field trips, and multi-day excursions to places such as the Environmental Learning Center at Eagle Bluff.
 - B. Outside resources such as authors, performers, artists, scientists, technicians and craftsmen who add interest and novelty to the learning process and help students understand how learning is applied in various careers and real life settings.
 - C. Mini-grants to enrich the educational experience of our students and expand the knowledge and skills of teachers, parents, and others that help students learn. *Note: Classroom teachers need to provide written pre-approval from their principal and their school staff development committee to attend professional development workshops during the school day. The pre-approval must also include verification that the school will pay the cost of a substitute teacher.*
 - D. Supplemental classroom materials not provided for in the general district budget.

7. What school(s), grade level(s), and/or curricular areas are impacted?

8. How many students will benefit if the proposal is implemented?

9. Do any existing programs and activities meet the same need or objective? If yes, why should your project or activity still receive funding.